

AMENDMENT NO. 5

This Amendment modifies Contract No. 1430-13421, for Urban Land Use Planning & Consulting Services by and between the County of Cook, Illinois, herein referred to as "County" and The Chicago Consultants Studio, Inc., authorized to do business in the State of Illinois hereinafter referred to as "Contractor":

RECITALS

Whereas, the County and Contractor have entered into a Contract approved by the County Board on March 12, 2014, (hereinafter referred to as the "Contract"), wherein the Contractor is to provide Urban Land Use Planning & Consulting Services (hereinafter referred to as the "Services") from March 12, 2014 through May 11, 2015 with one, three month renewal option, in an amount not to exceed \$2,408,000.00; and

Whereas, Amendment # 1 was executed on May 13, 2015 for 3 months renewal beginning on May 12, 2015 through August 11, 2015; and

Whereas, Amendment # 2 was executed on September 15, 2015 for 81 days extension beginning on August 12, 2015 through October 31, 2015, in the amount of \$148,671.00; and

Whereas, Amendment # 3 was executed on December 1, 2015 for 7 months extension beginning on November 1, 2015 through May 31, 2016, in the amount of \$730,000.00; and

Whereas, Amendment # 4 was executed on June 15, 2016 for 6 months extension beginning on June 1, 2016 through November 30, 2016; and

Whereas, the County and Contractor desire to include additional scope of services to the Contract; and

Whereas, an increase of \$495,000.00 is required for the continuation of Services; and,

Now therefore, in consideration of mutual covenants contained herein, it is agreed by and between the parties to amend the Contract as follows:


1. The Contract is increased by Not-to-Exceed \$495,000.00 and the Total Contract Amount is revised to \$3,781,671.00.
2. The Contract is hereby amended to incorporate Attachment A and made part of the Contract.
3. The MBE/WBE Utilization Plan forms are also incorporated and made a part of this Contract under Attachment B.
4. All other terms and conditions remain as stated in the Contract.


In witness whereof, the County and Contractor have caused this Amendment No. 5 to be executed on the date and year last written below.

County of Cook, Illinois

The Chicago Consultants Studio, Inc.

By: 
Chief Procurement Officer


Signed

By: 
State's Attorney

KIMBAL T. GOLUSKA
Type or print name

PRESIDENT
Title

Date: 1 July 2016

Date: 6.16.2016

ATTACHMENT A

THE CHICAGO CONSULTANTS STUDIO, INC.

6-Month Program/Development Management Services Proposal **Central Campus Health Center (CCHC)**

Revised June 15, 2016

Duration: June 1, 2016 through November 30, 2016 (6 months)

CCS Team Roles and Responsibilities:

- CCS – ongoing program/development management , design reviews, facilitate BAM Project Executive in coordination/management/oversight of CCHC project team, compliance with design/build team scope/budget/schedule to achieve quality project
- Cotter Consulting – technical pre-construction oversight and review, DD and CD reviews, preliminary pricing reviews, establish baseline systems for to-be-engaged Construction Manager
- Note: CCS team no longer includes legal real estate development and zoning services; CCS understands that any such ongoing legal services will be procured separately by the County and are not part of this scope

Scope of Services Summary (by project sector needs):

CENTRAL CAMPUS HEALTH CENTER SCOPE:

- Satisfactory resolution of Phase One SD submittals and base line design/program
- Direction of DD and CD efforts as owner's development oversight resource
- Phase Two program, Quality and Design Development Oversight; assurance on exceeding design quality/character and reducing/meeting project construction budget
- Pre-Construction Oversight - DD and CD submittal reviews, project scope compliance, preliminary capital costs review, attendance at work sessions to include:
 - Facilitate BAM Project Executive with Budget Management and Cost Control (including review and tracking of in-progress design/builder pricing and cost estimates) utilizing resources provided by Cotter Consulting.
 - Assist BAM and Design/Build Team with Document Control, Records Management and Deliverables (including monitor and review of all deliverables for completeness)
 - Assist BAM team with Organizational Management of Design/Build Team
 - Assist with regular Reporting and Presentations to monitor progress (including preparation of a monthly project report)
 - Track and Manage Schedule/Timeline of Key Project Milestones
 - Participate in Design Advancement and drawing Reviews Through DD and CD
 - As required, assist with any Bid and Award of Early packages during six month scope duration
 - Undertake technical review of MEP system design and review of MEP drawings and submittals
- Coordination of Overall Campus Redevelopment with new CCHC building project (parking scenarios, infrastructure, IMD liaison/coordination, etc.)
- BAM team and CCHHS support and resource as required at project meetings, reviews and processes, and with Board(s), elected officials and community outreach
- Project Continuity and Design/Builder Commitment Adherence

THE CHICAGO CONSULTANTS STUDIO, INC.

Projected Professional Fee Cap: Not-To-Exceed \$420,000 total (\$417,000 fee and \$3,000 for direct expenses)

- CCS: Not-to-exceed \$251,000 (912.75 hours total @ \$275/hr to address ongoing scope items related to CCHC; CCS monthly billings to reflect actual hours incurred in each month but not required to exceed 912.75 hours total for amendment period)
- Cotter Consulting: Not-to-exceed \$166,000 (est. 20 hours/week @ \$160/hr for senior project manager, plus allowance for technical staff support for price review, MEP systems review, etc.)
- Deliverables to include monthly reports, independent detailed project schedule, reconciliation of independent cost estimates and design build cost estimate at each design milestone, architectural and engineering review comments at each project milestone and value engineering reports. Other deliverables as mutually agreed upon.

6-Month Program/Development Management Services Proposal – ADDITIONAL SERVICES MARKET RATE SCOPE/FEE

Revised June 9, 2016

Duration: June 1, 2016 through November 30, 2016 (6 months)

CCS Team Roles and Responsibilities:

- CCS – ongoing program/development management due-diligence, assistance and facilitation, IMD coordination, developer team compliance with RDA terms and commitments
- Cotter Consulting – pricing and related assistance with parking scenarios, capital improvements, and parking proposals
- Note: CCS team no longer includes legal real estate development and zoning services; CCS understands that any such ongoing legal services will be procured separately by the County and are not part of this scope

Recommended Additional Services Required for Coordination With and Advancement of the Market Rate Campus Master Development Effort:

MARKET RATE SCOPE:

- Due-diligence Assistance, Facilitation, Coordination and Issue Resolution
- Strategic CCHHS Parking Scenario Proposal Preparation, Resolution and assistance to Real Estate as requested for Negotiation with Developer. Outside consultant should not attempt to have discussions with Developer without the approval and presence of the County
- Assist Real Estate Director with Master Plan Advancement Oversight/ Review
- Development Program and Uses Quality Oversight for compliance with RDA
- IMD Liaison and Initiatives; Stakeholder Coordination
- Ongoing Commissioner Engagement in Development Process as requested only
- Project Continuity

THE CHICAGO CONSULTANTS STUDIO, INC.

Projected Professional Fee Cap: Not-To-Exceed \$75,000 total (\$72,000 fee and \$3,000 direct expenses)

- CCS: Not-to-exceed \$66,000 (240 hours total @ \$275/hr to address ongoing scope items related to Market Rate; CCS monthly billings to reflect actual hours incurred in each month but not required to exceed 240 hours total for amendment period)
- Cotter Consulting: Not-to-exceed \$6,000 (est. allowance for pricing and related assistance with parking garage capital improvements/expansion estimating and scenarios)

Deliverables

- *Monthly progress reports for President Update meetings*
- *Parking recommendation write-up*
- *Other deliverables as mutually agreed upon.*

ATTACHMENT B



TONI PRECKWINKLE

PRESIDENT

**Cook County Board
of Commissioners**

RICHARD R. BOYKIN
1st District

ROBERT STEELE
2nd District

JERRY BUTLER
3rd District

STANLEY MOORE
4th District

DEBORAH SIMS
5th District

JOAN PATRICIA MURPHY
6th District

JESUS G. GARCIA
7th District

LUIS ARROYO, JR
8th District

PETER N. SILVESTRI
9th District

BRIDGET GAINER
10th District

JOHN P. DALEY
11th District

JOHN A. FRITCHEY
12th District

LARRY SUFFREDIN
13th District

GREGG GOSLIN
14th District

TIMOTHY O. SCHNEIDER
15th District

JEFFREY R. TOBOLSKI
16th District

SEAN M. MORRISON
17th District

OFFICE OF CONTRACT COMPLIANCE

JACQUELINE GOMEZ

DIRECTOR

118 N. Clark, County Building, Room 1020 • Chicago, Illinois 60602 • (312) 603-5502

June 29, 2016

Ms. Shannon E. Andrews
Chief Procurement Officer
118 N. Clark Street
County Building-Room 1018
Chicago, IL 60602

Re: Contract No. 1430-13421, Amendment No. 5
Urban land Use Planning & Consulting Services

Dear Ms. Andrews:

The Office of Contract Compliance is in receipt of the above-reference contract amendment and has reviewed it for compliance with the Minority- and Women- owned Business Enterprises (MBE/WBE) Ordinance. After careful review, it has been determined this amendment is responsive to the Ordinance.

Bidder:	The Chicago Consultants Studio, Inc.
Original Contract Value:	\$3,408,000.00
Increased Time:	May 12, 2015 through August 11, 2015, Amendment No. 1
Increased Contract Value:	\$ 148,671.00, Amendment No. 2
Increased Contract Value:	\$ 730,000.00, Amendment No. 3
Increased Time:	June 1, 2016 through November 30, 2016, Amendment No. 4
Increased Contract Value:	\$ 495,000.00, Amendment No. 4
New Contract Value:	\$3,781,671.00
Contract Goal:	35% overall MWBE participation

<u>MBE/WBE</u>	<u>Status</u>	<u>Certifying Agency</u>	<u>Commitment*</u>
Cotter Consulting	WBE (7)	City of Chicago	\$172,000.00

*Commitment percentage is based on the increased contract value.

Revised MBE/WBE forms were used in the determination of the responsiveness of this contract.

Sincerely,

Jacqueline Gomez

Jacqueline Gomez
Contract Compliance Director

JG/la

Cc: Elaine Romas, Capital Planning
Enclosures: Revised MBE/WBE

\$ Fiscal Responsibility • Innovative Leadership • Transparency & Accountability • Improved Services

THE CHICAGO CONSULTANTS STUDIO, INC.

June 17, 2017 2016

Jacqueline Gomez
Director, Office of Contract Compliance
Cook County Government
118 N. Clark Street, Room 1020
Chicago, IL 60602

RE: CCS Utilization Plan and LOI – Contract Amendment #5

Dear Ms. Gomez:

The County is pursuing Amendment #5 to the Chicago Consultants Studio Inc.'s (CCS) Contract #1430-13421 which will increase the utilization of WBE sub-consultant Cotter Consulting to perform ongoing services with CCS as requested by the County.

At your request, we have amended the Cotter Consulting Form 1 Utilization Plan and executed a revised LOI with Cotter Consulting to reflect this change (see attached). In addition, we have attached for reference our original Utilization Plans for our other sub-consultants under this contract, which we have not adjusted as none of them will be performing ongoing services under Amendment #5.

For further reference and background, our base contract through Amendment #4 has a 30% MBE/WBE utilization target, and the services under Amendment #5 have a 35% MBE/WBE utilization target. On November 24, 2014 we met with Sergio Silva who was our Compliance agent at that time and discussed reallocations of fees amongst our MBE/WBE subs to align with the County's needs for the project as they had evolved at that point, and to provide the most efficient and professional level of quality deliverables to the County under our contract – while still meeting our contractual Compliance targets. While Sergio indicated there was no need to amend or adjust our utilization documents because of this, he did ask that we document the reallocation to him for the record which we did by email on November 24, 2014.

We did subsequently seek and receive formal approval for a waiver to adjust our contract utilization target to 30%. This was partially based on the opportunity to allow several of our MBE/WBE subs to pursue a significantly larger professional role on the two redevelopment projects at the central campus, and in fact at least two of our MBE/WBE subs are now under contract as architects on the Central Campus Health Center building (Brook Architecture) and on the Market Rate redevelopment of the old hospital (NIA Architects).

The attached amended Utilization Plan and LOI for Cotter Consulting reflects the commitment for a target of 35% of the services and fees associated with Amendment #5 and consistent with the 30% for the entire contract.

Please let us know if you require anything further in this regard. Mr. Tim Brangle of CCS is duly authorized to execute the attached documents.

Best regards,



Kimbal Goluska
President

MBE/WBE UTILIZATION PLAN - FORM 1

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions - Section 19.

I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

- ☐ Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)
- ☐ Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit - available online at www.cookcountyil.gov/contractcompliance)
- ☐ Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II below and the Letter(s) of Intent - Form 2).

II. ☒ **Direct Participation of MBE/WBE Firms** ☐ **Indirect Participation of MBE/WBE Firms**

NOTE: Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

Neal & Leroy

MBE/WBE Firm: _____
 Address: 121 N. Lasalle Street Suite 2600
 E-mail: lneal@nealandleroy.com
 Contact Person: Langdon Neal Phone: 312-641-7144
 Dollar Amount Participation: \$ \$342,000 plus direct expenses
 Percent Amount of Participation: -13.5% plus direct expenses *TS* %

*Letter of Intent attached? Yes X No _____
 *Current Letter of Certification attached? Yes _____ No X

Applied Real Estate Analysis, Inc.

MBE/WBE Firm: _____
 Address: 914 S. Wabash
 E-mail: mmitchell@areainc.net
 Contact Person: Maxine Mitchell Phone: 312-461-3992
 Dollar Amount Participation: \$ \$110,000 plus direct expenses
 Percent Amount of Participation: -4.3% plus direct expenses *TS* %

*Letter of Intent attached? Yes X No _____
 *Current Letter of Certification attached? Yes _____ No X

Attach additional sheets as needed.

* Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.

MBE/WBE UTILIZATION PLAN - FORM 1

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I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

☐

Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)

☐

Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit - available online at www.cookcountytill.gov/contractcompliance)

☐

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II.

☒

Direct Participation of MBE/WBE Firms

☐

Indirect Participation of MBE/WBE Firms

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MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

Tristan & Cervantes

MBE/WBE Firm:

30 W. Monroe, Suite 630

Address:

htristan@tristancervantes.com

E-mail:

Homero Tristan

312-345-9200

Contact Person:

Phone:

\$47,250 plus direct expenses

Dollar Amount Participation: \$

1.8% plus direct expenses

Percent Amount of Participation:

%

*Letter of Intent attached?

Yes ☒

No ☐

*Current Letter of Certification attached?

Yes ☐

No ☒

MBE/WBE Firm:

Address:

E-mail:

Contact Person:

Phone:

Dollar Amount Participation: \$

Percent Amount of Participation:

%

*Letter of Intent attached?

Yes ☐

No ☐

*Current Letter of Certification attached?

Yes ☐

No ☐

Attach additional sheets as needed.

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MBE/WBE UTILIZATION PLAN - FORM 1

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MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

Brook Architecture, Inc.

MBE/WBE Firm: _____
 Address: 2325 S. Michigan Ave #300
 E-mail: rwestbrook@brookarchitecture.com

Contact Person: Ramona Westbrook Phone: 312-528-0890

Dollar Amount Participation: \$ \$42,231 plus direct expenses

Percent Amount of Participation: ~~1.6%~~ plus direct expenses 1.6 %

*Letter of Intent attached? Yes X No _____
 *Current Letter of Certification attached? Yes _____ No X

Nia Architects, Inc.

MBE/WBE Firm: _____
 Address: 850 W. Jackson Blvd Suite 600
 E-mail: aakindele@niaarch.com

Contact Person: Anthony Akindele Phone: 312-431-9515

Dollar Amount Participation: \$ \$100,000 plus direct expenses

Percent Amount of Participation: ~~3.9%~~ plus direct expenses 3.9 %

*Letter of Intent attached? Yes X No _____
 *Current Letter of Certification attached? Yes _____ No X

Attach additional sheets as needed.

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MBE/WBE UTILIZATION PLAN - FORM 1

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- ☐ Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II below and the Letter(s) of Intent - Form 2).

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MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

~~Cotter Consulting, Inc.~~
MBE/WBE Firm: ~~100 S. Wacker, Suite 920~~
Address: ~~j.hoerner@cotterconsulting.com~~
E-mail: ~~Joseph Hoerner~~ 312-696-1200
Contact Person: ~~\$67,260 plus direct expenses~~ Phone: ~~312-696-1200~~
Dollar Amount Participation: \$ ~~2.6% plus direct expenses~~
Percent Amount of Participation: ~~2.6% plus direct expenses~~ %
*Letter of Intent attached? Yes ~~X~~ No ~~X~~
*Current Letter of Certification attached? Yes ~~X~~ No ~~X~~

Prism Engineering, Inc.
MBE/WBE Firm: ~~122 S. Michigan Ave, Suite 1830~~
Address: ~~joanne.morris@prism-eng.com~~
E-mail: ~~Joanne Morris~~ 312-362-9900
Contact Person: ~~\$60,000 plus direct expenses~~ Phone: ~~312-362-9900~~
Dollar Amount Participation: \$ ~~2.3% plus direct expenses~~
Percent Amount of Participation: ~~2.3% plus direct expenses~~ %
*Letter of Intent attached? Yes ~~X~~ No ~~X~~
*Current Letter of Certification attached? Yes ~~X~~ No ~~X~~

Attach additional sheets as needed.

* Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.

See revised
Form 1 for
Amendment 5

MBE/WBE UTILIZATION PLAN - FORM 1

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MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: Best Imaging Solutions, Inc.

Address: 55 E. Monroe Street, LL F, Chicago, IL 60603

E-mail: mal@emailbest.com

Contact Person: Michal Ann Luncsford Phone: 312-357-9050

Dollar Amount Participation: \$ 8,000

Percent Amount of Participation: _____

*Letter of Intent attached? Yes ☒ No _____

*Current Letter of Certification attached? Yes ☒ No _____

MBE/WBE Firm: _____

Address: _____

E-mail: _____

Contact Person: _____ Phone: _____

Dollar Amount Participation: \$ _____

Percent Amount of Participation: _____ %

*Letter of Intent attached? Yes _____ No _____

*Current Letter of Certification attached? Yes _____ No _____

Attach additional sheets as needed.

*** Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**

MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: Best Imaging Solutions, Inc.

Certifying Agency: City of Chicago

Contact Person: Michal Ann Luncsford, VP

Certification Expiration Date: January 1, 2019

Address: 55 E. Monroe Street, LL F

Ethnicity: Caucasian

City/State: Chicago, IL Zip: 60602

Bid/Proposal/Contract #: 1430-13421

Phone: 312-357-9050 Fax: 312.357.0235

FEIN #: 36-3024682

Email: mal@emailbest.com

Participation: ☒ Direct ☐ Indirect

06-20-16P04:41 RCVD

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

☒ No ☐ Yes - Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

Illustrative/Graphic reproduction services for both the Central Campus Health Center and the Market Rate redevelopment project including but not limited to color reproductions, presentation boards, brochures, drawing sets printing, etc.

Indicate the Dollar Amount, Percentage, and the Terms of Payment for the above-described Commodities/ Services:

Flat fee per reproduction services, not-to exceed \$ 8,000.00 Terms: Net 30 days

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/ Cost were completed.

Signature (M/WBE)

Signature (Prime Bidder/Proposer)

Michal Ann Luncsford

Timothy Brangle

Print Name

Print Name

Best Imaging Solutions, Inc.

The Chicago Consultants Studio, Inc.

Firm Name

Firm Name

June 20, 2016

June 20, 2016

Date

Date

Subscribed and sworn before me

Subscribed and sworn before me

this 20 day of June, 2016

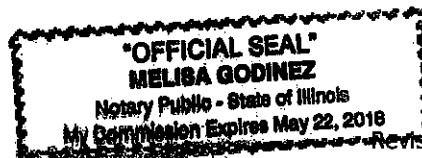
this 20 day of June, 2016

Notary Public

Notary Public

SEAL

SEAL





DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

JAN 13 2014

Constance Luncsford
Best Imaging Solutions, Inc.
55 East Monroe Street, Lower Level Concourse F
Chicago, IL 60603

Dear Ms. Luncsford:

We are pleased to inform you that **Best Imaging Solutions, Inc.** has been recertified as a **Women Business Enterprise ("WBE")** by the City of Chicago ("City"). This **WBE** certification is valid until **01/01/2019**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by **01/15/2015, 01/01/2016, 01/01/2017, and 01/01/2018**. Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **10/01/2018**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **01/01/2019**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **WBE** if you fail to:

A handwritten signature in the bottom right corner of the page.

MBE/WBE UTILIZATION PLAN - FORM 1

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions – Section 19.

I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

- ____ Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)
- ____ Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit – available online at www.cookcountyil.gov/contractcompliance)
- X Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II below and the Letter(s) of Intent – Form 2).

II. ☒ **Direct Participation of MBE/WBE Firms** ☐ **Indirect Participation of MBE/WBE Firms**

NOTE: Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: Cotter Consulting, Inc.

Address: 100 S. Wacker Dr., Suite 920, Chicago, IL 60606

E-mail: a.cotter@cotterconsulting.com

Contact Person: Anne Cotter Phone: 312-696-1200

Dollar Amount Participation: **Total contract amount of \$239,260** (includes \$67,260 to date and \$172,000 for Amendment 5)

Percent Amount of Participation: **6.3% of total contract amount** (35% of Amendment 5 amount) _____

*Letter of Intent attached? Yes X No _____

*Current Letter of Certification attached? Yes X No _____

MBE/WBE Firm: _____

Address: _____

E-mail: _____

Contact Person: _____ Phone: _____

Dollar Amount Participation: \$ _____

Percent Amount of Participation: _____ %

*Letter of Intent attached? Yes _____ No _____

*Current Letter of Certification attached? Yes _____ No _____

Attach additional sheets as needed.

*** Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**

MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: Cotter Consulting, Inc

Certifying Agency: City of Chicago

Contact Person: Anne Cotter

Certification Expiration Date: 7/1/17

Address: 100 S. Wacker, suite 920

Ethnicity: _____

City/State: Chicago, IL Zip: 60606

Bid/Proposal/Contract #: 1430-13421

Phone: 312-696-1200 Fax: 312-696-1222

FEIN #: 36-3735857

Email: a.cotter@cotterconsulting.com

Participation: ☒ Direct ☐ Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

☒ No ☐ Yes - Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

Technical pre-construction oversight and review services of design, drawings, and pricing for CCHC; cost estimating and capital budgeting assistance for parking scenarios for Market Rate

Indicate the Dollar Amount, Percentage, and the Terms of Payment for the above-described Commodities/ Services:

Hourly billing per proposal rates; maximum professional fee not-to exceed 35% of Amendment 5 or \$172,000; (Total contract amount of \$239,260)

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

Anne Cotter
Signature (M/WBE)

Anne Cotter
Print Name

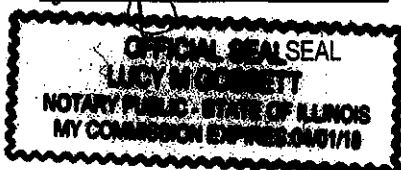
Cotter Consulting Inc.
Firm Name

June 17, 2016
Date

Subscribed and sworn before me

this 17 day of June, 2016

Notary Public LUCY M. CORRETT



Timothy Brangle
Signature (Prime Bidder/Proposer)

Timothy Brangle
Print Name

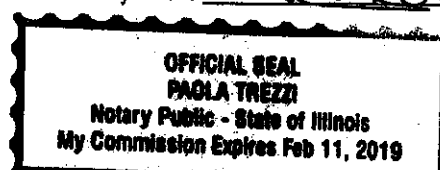
The Chicago Consultants Studio, Inc.
Firm Name

June 17, 2016
Date

Subscribed and sworn before me

this 17th day of June, 2016

Notary Public PAOLA TREZZI



SEAL



CERTIFICATE OF LIABILITY INSURANCE

RAH
R054DATE (MM/DD/YYYY)
6/16/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME:	
MESIROW INS SERVICES INC/BBT/PHS		PHONE (A/C, No, Ext): (866) 467-8730	
551324 P: (866) 467-8730 F: (888) 443-6112		FAX (A/C, No): (888) 443-6112	
PO BOX 29611		E-MAIL ADDRESS:	
CHARLOTTE NC 28229			
INSURED		INSURER(S) AFFORDING COVERAGE	
CHICAGO CONSULTANTS STUDIO INC		INSURER A: Hartford Ins Co of Illinois	
19 S LA SALLE ST STE 803		NAIC# 38288	
CHICAGO IL 60603		INSURER B: Twin City Fire Ins Co	
		29459	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY			83 SBA EF6093	05/26/2016	05/26/2017	EACH OCCURRENCE
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		\$2,000,000				
	X General Liab	X	\$300,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:		\$10,000				
	POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC						PERSONAL & ADV INJURY
	OTHER:						\$2,000,000
							GENERAL AGGREGATE
							\$4,000,000
							PRODUCTS - COMP/OP AGG
							\$4,000,000
							\$
A	AUTOMOBILE LIABILITY			83 SBA EF6093	05/26/2016	05/26/2017	COMBINED SINGLE LIMIT (Ea accident)
	ANY AUTO OWNED AUTOS ONLY		\$2,000,000				
	X HIRED AUTOS ONLY	X	\$				
	SCHEDULED AUTOS NON-OWNED AUTOS ONLY		\$				
							BODILY INJURY (Per person)
							\$
							BODILY INJURY (Per accident)
							\$
							PROPERTY DAMAGE (Per accident)
							\$
							\$
A	X UMBRELLA LIAB	X	OCCUR	83 SBA EF6093	05/26/2016	05/26/2017	EACH OCCURRENCE
	EXCESS LIAB		CLAIMS-MADE				\$1,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						AGGREGATE
							\$1,000,000
							\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			83 WEC AU2255	05/26/2016	05/26/2017	X PER STATUTE
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <input type="checkbox"/>	OTH. ER				
	If yes, describe under DESCRIPTION OF OPERATIONS below		E.L. EACH ACCIDENT				
			\$500,000				
							E.L. DISEASE - EA EMPLOYEE
							\$500,000
							E.L. DISEASE - POLICY LIMIT
							\$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations. Certificate holder is listed as Additional Insured per Business Liability Coverage Form SS0008.

CERTIFICATE HOLDER**CANCELLATION**

Cook County Government
118 N CLARK ST STE 1018
CHICAGO, IL 60602

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Tac Tailor